

PAYMENT HISTORY FOR NONCUSTODIAL PARENT (NCP) (starting with most recent month)

NCP's Name: _____

YEAR: _____

YEAR: _____

YEAR: _____

Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid
Jan			Jan			Jan		
Feb			Feb			Feb		
Mar			Mar			Mar		
Apr			Apr			Apr		
May			May			May		
June			June			June		
July			July			July		
Aug			Aug			Aug		
Sept			Sept			Sept		
Oct			Oct			Oct		
Nov			Nov			Nov		
Dec			Dec			Dec		
TOTAL			TOTAL			TOTAL		

YEAR: _____

YEAR: _____

YEAR: _____

Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid
Jan			Jan			Jan		
Feb			Feb			Feb		
Mar			Mar			Mar		
Apr			Apr			Apr		
May			May			May		
June			June			June		
July			July			July		
Aug			Aug			Aug		
Sept			Sept			Sept		
Oct			Oct			Oct		
Nov			Nov			Nov		
Dec			Dec			Dec		
TOTAL			TOTAL			TOTAL		

DECLARATION

I declare under penalty of perjury the information I have provided on this application is true and correct to the best of my knowledge and belief and the statements contained herein are made for the purposes stated herein including, but not limited to, obtaining assistance in paternity and order establishment, and the enforcement and distribution of child support. By signing this application, I acknowledge the responsibilities as listed and agree to the services the Child Support Enforcement Program provides.

Name of Applicant (please print)

Signature of Applicant

Date

INSTRUCTIONS FOR COMPLETING PAYMENT HISTORY FOR NONCUSTODIAL PARENT (NCP)

Purpose of Payment History for Noncustodial Parent (NCP)

The Payment History for Noncustodial Parent (NCP) is needed to determine how much is owed in past-due court-ordered child support. It is a monthly and yearly accounting of what was owed and what was paid based on your recollection or records.

If you do not accurately complete the payment history per these instructions, we will not collect your arrears.

Some things you need to know about Payment History for Noncustodial Parent (NCP)

If there is an order for support, complete a separate payment history for child support, spousal support and medical support. DO NOT add them all together to enter on one payment history.

If there is not a specific due date in the order, use the month following the filing date to start the obligation.

Make additional copies of the Payment History for Noncustodial Parent (NCP) as needed.

In the months when you did not receive a payment, write “0” for each of those months in the Amount Paid column.

How to complete Payment History for Noncustodial Parent (NCP)

You must sign and date the form.

Use a pen with black ink only. DO NOT USE A PENCIL.

Write clearly. Not being able to read your handwriting could result in a delay in enforcement of the past-due support.

NCP’s Name: Write the noncustodial parent’s full name in this field.

For each year that child support payments were owed, complete the payment history as follows:

1. **YEAR:** Write the year in the top left section.
2. **Month / Amount Due:** For each month, write the monthly amount the NCP was ordered to pay per your child support order.
3. **Month / Amount Paid:** For each month, write the amount you received in child support payments during that month. Include child support payments received from any source,

such as from the noncustodial parent, the noncustodial parent's employer, or another child support program or agency.

4. TOTAL: For each year, write the total in the Amount Due column and the Amount Paid column.

In the example on the next page, the first payment on the child support order was due in March 2007 in the amount of \$200.00 per month. The payment history is being completed in January 2012, so the last full month when child support was owed was in December 2011.

In this example, the past-due child support is calculated as follows:

\$11,600	Total child support due from March 2007 through December 2011
<u>- 2,875</u>	Total amount that NCP paid through December 2011
\$ 8,725	Total past-due child support

If you have any questions about completion of the Payment History for Noncustodial Parent (NCP), call our Family Support Contact Center at 671-9200.

EXAMPLE

PAYMENT HISTORY FOR NONCUSTODIAL PARENT (NCP) (starting with most recent month)

NCP's Name: John Andrew Smith

YEAR: 2011

YEAR: 2010

YEAR: 2009

Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid
Jan	200	0	Jan	200	0	Jan	200	200
Feb	200	0	Feb	200	0	Feb	200	100
Mar	200	0	Mar	200	0	Mar	200	300
Apr	200	0	Apr	200	0	Apr	200	50
May	200	0	May	200	0	May	200	0
June	200	0	June	200	0	June	200	0
July	200	0	July	200	0	July	200	0
Aug	200	0	Aug	200	0	Aug	200	25
Sept	200	0	Sept	200	0	Sept	200	100
Oct	200	0	Oct	200	0	Oct	200	0
Nov	200	0	Nov	200	0	Nov	200	0
Dec	200	0	Dec	200	0	Dec	200	0
TOTAL	2400	0	TOTAL	2400	0	TOTAL	2400	775

YEAR: 2008

YEAR: 2007

YEAR: _____

Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid	Month	Amount Due	Amount Paid
Jan	200	200	Jan			Jan		
Feb	200	0	Feb			Feb		
Mar	200	0	Mar	200	0	Mar		
Apr	200	0	Apr	200	200	Apr		
May	200	0	May	200	200	May		
June	200	0	June	200	200	June		
July	200	0	July	200	100	July		
Aug	200	0	Aug	200	400	Aug		
Sept	200	0	Sept	200	0	Sept		
Oct	200	0	Oct	200	200	Oct		
Nov	200	0	Nov	200	200	Nov		
Dec	200	200	Dec	200	200	Dec		
TOTAL	2400	400	TOTAL	2000	1700	TOTAL		

DECLARATION

I declare under penalty of perjury the information I have provided on this application is true and correct to the best of my knowledge and belief and the statements contained herein are made for the purposes stated herein including, but not limited to, obtaining assistance in paternity and order establishment, and the enforcement and distribution of child support. By signing this application, I acknowledge the responsibilities as listed and agree to the services the Child Support Enforcement Program provides.

Name of Applicant (please print)

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Date